

**AGA Austin Chapter
Executive Committee Meeting
January 15, 2014 12:00 PM – 12:20 PM**

I. Call to Order

President Paul Morris called the meeting to order at 12:00 PM.

II. Attendance

- Eddie Chan
- Charmane Horton
- Sharita Jefferson- by phone
- Mari Queller
- Paul Morris
- Lorna Schwimmer-by phone
- Tennyle Walker-by phone

III. Approval of Minutes

Paul is going to email December 2013 Executive Committee minutes for approval. Several Executive Committee members indicated they had not received them yet.

IV. Treasurer's Report

- Capital Credit Union has had website and server issues and Mari has been unable to print the Treasurer's Report; as soon as the issues are resolved, Mari will send out the report
- We have over \$6000 in the account-- this does not include scholarships

V. Old Business

- We had 28 to 29 participants at last week's luncheon event
- Charmane says only about 8 people printed the presentation from online
- Eddie will post the presentations to the webpage from now on, once we receive approval from the speaker

VI. News & Updates

A. Mixer Event

1. Paul suggests having it at the Flying Saucer restaurant located at the Triangle-- has lots of parking in parking garages; separate meeting rooms which hold as many as 60 people and is closed off from the main dining room; and is cheap
2. Mixer doesn't have to be a sit down lunch; as long as we serve menu items, we won't have to pay a room fee of \$300/hour; management staff will be willing to negotiate with us
3. Paul has information from the Flying Saucer and will give to Aaron to let him finalize

B. February Luncheon

1. Haven't heard from Debi; still waiting for the information on the February speaker to get it online
2. Eddie will be out of town but will take his computer with him in order to update the webpage of the speaker information once he gets the info from Debi

C. AGA Webpage- Eddie's ongoing projects

1. Eddie will try to get the Accounts Receivable place online this summer so that we will be able to have registrations completed online
2. Eddie will also set up the survey online

D. Professional Development Conference

- Will be held this summer from July 13-16, 2014 in Orlando, Florida
- We can sponsor two people to attend, staying five nights in the hotel-- will need to make reservations by May 31, 2014
 - Paul suggests reserving rooms now because they go fast; indicates Debi & Aaron had trouble getting rooms when they went to California last year
 - Paul suggests that one of the spots go to the Incoming AGA President, Tennyle Walker
 - Mari says she will look at the available hotels and send names to Paul & Tennyle of what hotels are available
 - Use Paul & Tennyle's names to reserve rooms & use AGA credit card to hold rooms
- Attendees will receive 24 CPE hours

VII. Round Table Discussion

- Charmane- None
- Paul- Lorna's Research Articles are looking great!
- Lorna- I'm always taking suggestions for research topics if anyone has any.
- Eddie- Can we post the Research Articles to the Website? Lorna says "yes."
- Mari- None
- Tennyle- I'll be back on track to attend the next meeting
- Sharita- None

VIII. Next Month's Meeting

Next month we will be back to Thursday meetings. At next month's meeting, we need to start planning the Strategic Planning meeting in June

IX. Adjournment

Meeting ended at 12:20 PM.